

## Personal Progress Unit Titles

There are no mandatory units in these qualifications.

### Optional

- Dealing with problems
- Developing communication skills
- Developing Community Participation Skills: Getting Out and About
- Developing ICT skills
- Developing Independent Living Skills: Being Healthy
- Developing Independent Living Skills: Having Your Say
- Developing Independent Living Skills: Keeping Safe
- Developing Independent Living Skills: Looking After your Own Home
- Developing learning skills: learning to learn
- Developing reading skills
- Developing self awareness: all about me
- Developing Skills for the Workplace: Getting Things Done
- Developing Skills for the Workplace: Health and Safety
- Developing Skills for the Workplace: Looking and Acting the Part
- Developing writing skills
- Early mathematics: developing number skills
- Early mathematics: measure
- Early mathematics: position
- Early mathematics: sequencing and sorting
- Early mathematics: shape
- Encountering experiences: being a part of things
- Engaging with the world around you: events
- Engaging with the world around you: objects
- Engaging with the world around you: people
- Getting on with other people
- Rights and responsibilities : Everybody matters
- Travel within the Community: Going Places
- Understanding what money is used for
- Using Local Health Services

Copies of these units can be downloaded in full from our website at:

[www.nocn.org.uk/qualifications/qcf-qualifications](http://www.nocn.org.uk/qualifications/qcf-qualifications)

## Who are we?

The National Open College Network (NOCN) is a leading UK Awarding Organisation that is recognised by the Regulatory Authorities in England, Wales, Scotland and Northern Ireland.

- We provide flexible, credit-based qualifications to a range of education and training providers and employers.
- The emerging Qualifications and Credit Framework (QCF), endorses the Open College Network's 25 years' experience in the recognition of flexible, bite size learning to meet the needs of adults and young people.
- We work in partnership with Open College Networks (OCNs) which are licensed by us (NOCN) to offer our national qualifications.

## What to do now

- Visit our Website [www.nocn.org.uk](http://www.nocn.org.uk)
- Contact your Open College Network (OCN)
- Give us a call on 0114 227 0500

# NOCN Personal Progress Qualifications (QCF)

*NOCN Entry 1 Award in Personal Progress (QCF)*

*NOCN Entry 1 Certificate in Personal Progress (QCF)*

*NOCN Entry 1 Diploma in Personal Progress (QCF)*

Information for  
learning providers

## The qualifications

**NOCN Entry 1 Award in Personal Progress (QCF)**

**NOCN Entry 1 Certificate in Personal Progress (QCF)**

**NOCN Entry 1 Diploma in Personal Progress (QCF)**

NOCN's qualifications in Personal Progress have been designed to address the needs of learners working at Entry 1 or below and in particular those with learning difficulties and disabilities.

For many learners in this group, progress to independence is a difficult and lengthy process which is exacerbated by the lack of access to cohesive and focussed provision.

These qualifications are a response to this issue, offering learners opportunities to address their specific needs, develop new skills and gain recognition of their progress towards independence.

They have also been designed to meet the requirements of the Foundation Learning (FL) independent living / supported employment strand by providing a foundation for lifelong learning. This focuses on transferable social and life skills which are essential for living and working in the community.

## Who are these qualifications for?

**These qualifications have been designed to accommodate a large range of learners working at Entry 1 or below, including:**

- those with learning difficulties and disabilities
- those at school who are beginning to take their first tentative steps towards independence
- those in older age groups who may have begun the journey to independence but have faltered along the way
- those who may never have considered themselves able to be independent.

**The minimum age for access to these qualifications is 14.**

## Key benefits for your Learners

**These qualifications will allow your learners:**

- the opportunity to develop basic and life skills across a broad range of subjects, including investigating and experiencing the world of work
- to develop abilities that will contribute to increased independence and self determination
- to improve their life chances and enhance their life experience
- to achieve a qualification that is nationally recognise
- to work towards a qualification at their own pace
- to receive certification for individual units
- flexibility, allowing them to take assessments at anytime, using methods to suit their learning aims and styles
- the opportunity for progression onto other training and qualifications within the Qualifications and Credit Framework.

## Key benefits for your Centre

**These qualifications:**

- are accredited by the regulatory authorities
- are flexible and learner-centred, to enable you to provide a course that meets the particular needs of target learners
- are nationally recognised and quality assured
- are suitable for use in a variety of learning environments.

**All our providers have access to good practice, curriculum advice and support through their Open College Network (OCN).**

To locate your OCN visit: [www.nocn.org.uk/about-us/ocn-locations](http://www.nocn.org.uk/about-us/ocn-locations)

## Assessment and Achievement Information

Learners are assessed through internally set assessments. These are then internally marked and verified by the Centre and externally verified by NOCN.

All NOCN qualifications are credit-based and consist of individual units of assessment, each with an assigned level and credit value. Qualifications are awarded to learners who achieve the approved combination of units.

To achieve the:	The learners must successfully complete:
NOCN Entry 1 Award in Personal Progress (QCF)	8 credits = 80 Guided Learning Hours • a choice of Optional units = 8 credits • <b>no Mandatory units to complete</b>
NOCN Entry 1 Certificate in Personal Progress (QCF)	14 credits = 140 Guided Learning Hours • a choice of Optional units = 14 credits • <b>no Mandatory units to complete</b>
NOCN Entry 1 Diploma in Personal Progress (QCF)	37 credits = 370 Guided Learning Hours • a choice of Optional units = 37 credits • <b>no Mandatory units to complete</b>

**Titles of the units included in these qualifications are available overleaf.**

A unit transcript must also be completed to record the achievement against the 10-stage achievement continuum which describes the degree of knowledge or skills the learner has attained.

For further assessment information, including details on the achievement continuum, download a copy of our Personal Progress Qualification Guide at: [www.nocn.org.uk/qualifications/qcf-qualifications](http://www.nocn.org.uk/qualifications/qcf-qualifications)