

Functional Skills English
Sample Entry Level 2 Shopping
Writing
Assessment Task Sheet



Learner name _____

Learner Registration Number _____

Learner signature _____

Centre _____

Assessment date _____

You may use a dictionary and a word processor.

Use black or blue ink.

There are 2 tasks in this assessment.

Total marks available: 30

You should try to answer *ALL* the questions

You must pass both tasks to pass the assessment.

You have **one hour** to finish the assessment.



Task 1

You have decided to buy some new furniture for your home.
You think that you can sell some of your old furniture, so you put an advert in the local paper.
Fill in the form so that you can sell a piece of furniture in the local paper.
(12 marks)

To sell items in the Weekly News

Fill in the form.

Name _____

Address _____

Postcode _____

Now describe the item you want to sell. You should write at least two sentences giving a full description.

Description:

Cost? _____

Telephone Number: _____



Task 2

Write a note to a friend to ask for advice to help you buy a present for a family member.

(18 marks)

You must write in sentences, using capital letters, full stops and question marks correctly.

You could:

- tell them who the present is for
- tell them why you are buying the present
- ask them to think of things you could buy
- ask them to come shopping with you



