

NOCN Level 2 Certificate in Employability - 500/7565/2

Rules of Combination: For the achievement of the NOCN Level 2 Certificate in Employability, the learner must achieve 13 credits (104 guided learning hours). Please note that there are no mandatory units which are required for the achievement of this qualification.

Ofqual Unit Code	Unit Title	Mandatory or Optional	Credit Value	Level	NOCN ID	Sector
T/600/3717	Applying for Work	Optional	2	L2	CAI093	14.2
A/600/3718	Building and Managing Workplace Relationships	Optional	2	L2	CAI094	14.2
F/600/3719	Communication in the Workplace	Optional	2	L2	CAI095	14.2
T/600/3720	Customer Care	Optional	3	L2	CAI097	14.2
A/600/3721	Developing Enterprise Skills	Optional	3	L2	CAI098	14.2
F/600/3722	Developing Meeting Skills	Optional	2	L2	CAI099	14.2
J/600/3723	Improving Own Performance	Optional	2	L2	CAI100	14.1
L/600/3724	Interview Skills	Optional	1	L2	CAI102	14.2
R/600/3725	Operating in a Work Environment	Optional	3	L2	CAI103	14.2
Y/600/3726	Oral Presentation Skills	Optional	3	L2	CAI105	14.1
D/600/3727	Personal Money Management	Optional	1	L2	CAI106	14.1
K/600/3729	Personal Presentation in the Workplace	Optional	1	L2	CAI108	14.1
D/600/3730	Recognising Leadership Skills	Optional	2	L2	CAI109	14.2
H/600/3731	Recognising Prejudice and Discrimination	Optional	1	L2	CAI110	14.1
K/600/3732	Researching Employment Opportunities	Optional	1	L2	CAI112	14.2
M/600/3733	Responsible Work Practice	Optional	1	L2	CAI113	14.2
T/600/3734	Rights and Responsibilities in the Workplace	Optional	2	L2	CAI114	14.2
A/600/3735	Self Development	Optional	3	L2	CAI116	14.1
F/600/3736	Solving Problems in the Workplace	Optional	3	L2	CAI117	14.2
J/600/3737	Teamwork Skills	Optional	3	L2	CAI118	14.1
L/600/3738	Understanding Change in the Workplace	Optional	2	L2	CAI119	14.2
R/600/3739	Understanding Structures in the Workplace	Optional	3	L2	CAI120	14.2