

<b>Title:</b>	<b>Apply Standard Coverings to Walls and Ceilings</b>
<b>Level:</b>	2
<b>Credit Value:</b>	16
<b>GLH</b>	160
<b>Unique Reference Number:</b>	T/618/0848
<b>Aim:</b>	The aim of this unit is to provide learners with the skills and knowledge to be able to interpret information required and apply standard paper in accordance with instructions.
<b>Assessment</b>	Assessment of this unit will be through the completion of a NOCN devised practical task and associated knowledge questions (written or verbal). This unit is internally assessed and internally and externally quality assured using the NOCN assessment booklet to evidence all learning outcomes.
<b>Learning outcomes</b> <i>The learner will:</i>	
1.	Be able to interpret the information required in order to apply standard paper.
<b>Delivery content:</b> The aim of this learning outcome is to provide learners with the skills and knowledge to be able to interpret the information required in order to apply standard paper.  The learner must: <ul style="list-style-type: none"> <li>• identify the <b>documentation</b> and the details contained within in order to be able to complete given tasks.</li> <li>• identify and report any inaccuracies with supplied information in accordance with organisational procedures.</li> <li>• identify different types of <b>drawings</b> and their purpose.</li> <li>• interpret different types of <b>drawings</b> including <b>common scales</b> and symbols and hatchings used.</li> <li>• read and apply measurements from the information correctly.</li> <li>• calculate the area of the surface to be covered.</li> <li>• use manufacturer's information to use resources appropriately.</li> </ul>	
2.	Be able to identify tools, equipment and materials required to apply standard paper.
<b>Delivery content:</b> The aim of this learning outcome is to provide learners with the skills and knowledge to be able to identify and select the <b>tools, equipment</b> and <b>materials</b> to apply standard paper.  The learner must: <ul style="list-style-type: none"> <li>• identify the requirements from the provided information and confirm that it is correct for the given tasks.</li> <li>• report any discrepancies in accordance with organisational procedures.</li> <li>• carry out checks on all resources to ensure they are fit for purpose and free from defects.</li> <li>• report and replace any resources that do not meet requirements in accordance with organisational procedures.</li> </ul>	
3.	Be able to prepare work areas and materials in order to be able to apply standard paper

**Delivery content:**

The aim of this learning outcome is to provide learners with the skills and knowledge to be able to carry out preparations in order to apply standard paper.

The learner must:

- interpret risk assessments to identify **hazards** and ensure relevant **protection equipment** is installed and used correctly.
- inspect the work area to identify **hazards** that can be present and ensure they are mitigated.
- report any issues and mitigating work carried out in accordance with organisational procedures.
- ensure that the work area is cleared and ready to for the application of standard paper with surrounding areas protected.
- carry out calculations to identify the correct quantities of **materials** required for the given tasks.
- select and prepare the **materials** that are needed to apply standard paper.
- prepare surfaces for the application of standard paper.

4. Be able to apply standard paper.

**Delivery content:**

The aim of this learning outcome is to provide the learners with the skills and knowledge to be able to apply standard paper in accordance with given tasks.

The learner must:

- cut and size papers to specification.
- apply suitable adhesive as per instructions using appropriate **pasting methods**.
- apply paper to surfaces as per instructions avoiding **defects**.
- trim papers to size, top and bottom.
- work to **obstacles**, reveals and internal and external angles using appropriate **cutting methods**.
- match **patterns** where applicable.

5. Be able to complete works following the application of standard paper.

**Delivery content:**

The aim of this learning outcome is to provide learners with the skills and knowledge to be able to complete work.

The learner must:

- clean, inspect and store all **tools, equipment** and excess **materials** in accordance with manufacturers' guidance.
- report any issues in accordance with organisational procedures.
- clean the work area and dispose of all waste in accordance with legislative requirements, manufacturers' guidance and organisational procedures.
- leave the work area in a safe and clean condition, using collective protective measures as appropriate.
- complete all final paperwork as required and file correctly.

**Scope of Training**

The Scope of Training identifies areas that must be covered during the delivery of this unit. This is the minimum that is expected but tutors are expected to include other areas,

knowledge of which will benefit their learners, based on location, types of work available and from the tutors own professional experience.

**Assessment:**

The Assessment Workbook is available from NOCN.

	<b>Requirements</b>		
<b>Documentation and sources of information</b>	Current legislation relating to health and safety Job specification		Risk assessments Manufacturer's guidance Method statements
<b>Drawings</b>	2D and 3D drawings (including elevations)		Site and location plans BIM related models
<b>Common scales</b>	To include: 1:5, 1:10, 1:20, 1:50, 1:100, 1:500 and 1:2500		
<b>Tools</b>	Spirit level Laser level Sponges Caulker Paste brush Knife	Plumb bob Tape measure / folding ruler Pencil Chalk and line Scrapers	Straight edge Paperhanging shears Paperhanging brush Spatulas Seam roller
<b>Equipment</b>	Buckets Paste table Shovel Sweeping brushes		Hop ups / access equipment Pasting machine Waste sacks
<b>Materials</b>	Paper types: Foundation (lining and preparation) Wood ingrain Embossed Blown vinyl Washable Vinyl Ready-pasted Paste the walls Boarders		Adhesives: Cellulose paste Starch paste Multi-purpose paste Overlap Ready mixed PVA
<b>Personal protective equipment</b>	Steel toe-capped boots Gloves Goggles	Hard hat High-visibility clothing	Respiratory protection Hearing protection
<b>Collective protective equipment</b>	Signage	Sheeting	Barriers
<b>Hazards</b>	Slips, trips and falls Working at height Confined spaces Dermatitis	Manual handling Hazardous substances Fire	Electrical equipment and leads Plant and equipment Cuts and abrasions
<b>Protection</b>	Signage Barriers Masking paper Masking shield Drop sheets Tarpaulin	Plastic / polythene sheeting Dust sheets (lightweight, protective backing, heavy duty)	Hessian sheeting Waste disposal / recycling Self-adhesive protection
<b>Pasting methods</b>	Pasting machine Ready pasted	Brush	Roller

<b>Cutting methods</b>	Star and half star Splicing	Boarders to walls with mitre cuts	Purposely delaminating blown vinyl
<b>Pattern types</b>	Set / straight match	Drop / offset match	Random / free match
<b>Obstacles / complexities</b>	Internal and external angles Around reveals	Sockets / switches Window reveals After a door frame	Ceiling rose Chimney breasts
<b>Room areas</b>	Walls	Ceilings	External and internal corners
<b>Defects</b>	Blisters Dry edges Polishing Tearing Loss of emboss Soaking time (insufficient / excessive) Open joints Inaccurate matching Inaccurate plumbing	Delamination Joint gapping Sheen patches Creases Mould growth Overlapping Shading Misses Loose edges Flattening of emboss Incorrect corners	Stretching Paste staining Staining / surface marking Inaccurate angle cutting Poor matching Excess paste Discolouration Irregular cutting (chewing / snagging)
<b>Damage</b>	General workplace activities Trespassing	Adverse weather conditions Theft	Plant movement Vandalism