



PART OF **nocn** GROUP

NOCN Level 2 Award in Health and Safety in the Workplace (Health & Social Care)

Qualification No: 610/3199/9

Operational Start Date: 22nd September 2023

Version: 1.0 September 2023

To know more about NOCN:

- Visit the NOCN website: www.nocn.org.uk
- Call the Customer Service Team: **0300 999 1177**

Introduction

NOCN is a market-leading awarding organisation that has been providing qualifications for a wide range of Centres, including FE colleges and training providers, for 30 years both in the UK and internationally.

We work with Centres to deliver a high quality and flexible service for learners to underpin our passionate belief in the power of education and its impact on communities and individuals.

We offer all the advantages of being with a national awarding organisation with a diverse portfolio of qualifications, alongside providing a personalised, bespoke, service to our Centres and learners.

As an accredited Leader in Diversity we are proud of our reputation as a provider of fully accessible, trusted and flexible qualifications.

About NOCN Group

NOCN is part of NOCN Group, a progressive educational charity whose core aims are to help learners reach their potential and organisations thrive. The group includes business units specialising in regulated UK and international qualifications, end point assessment, endorsed programmes and assured short courses, Smart job cards, assessment services, consultancy, and research.

NOCN Group shares a joint purpose to offer learners, training providers, employers, and FE Colleges a fully integrated range of learning and skills development products and services.

Information about all our courses and qualifications is available from our website:

www.nocn.org.uk/

Qualification at a Glance

Title	Size
<p>NOCN Level 2 Award in Health and Safety in the Workplace (Health & Social Care)</p>	<p>GLH - 8</p> <p>TQT - 10</p> <p>Credit - 1</p>
Purpose	Target Audience
<p>The purpose of this qualification is to equip learners with the knowledge and understanding to progress to further training in or progress into a job role in the health and social care sector.</p>	<p>This Level 2 qualification is primarily for learners aged 16 and above and who want to continue their education and develop their knowledge/competencies and understanding of their role as a health and social care worker.</p>
Content Overview	Entry Requirements
<p>This Level 2 qualification provides learners with a range of knowledge and skills. Learners will also develop an understanding of health and safety for working in the health and social care sector.</p>	<p>There are no formal entry requirements for learners undertaking this qualification. The qualification can be undertaken without any previous training or qualifications in this subject area.</p>
Assessment	Additional Resources
<p>This qualification is assessed via a multiple-choice question (MCQ) examination.</p>	

Summary of changes:

This section summarises the changes to the qualification specification since the last version

Version	Publication Date	Summary of Amendments
1	September 23	First released.



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1. Overview of Qualification

This qualification is vocationally based and as such, offers the opportunity for learners to demonstrate an achievement of practical skills, understanding and knowledge in health and safety requirements in the field of health and social care.

The qualification meets the objectives:

- a) Support a role in the workplace, as Health and Safety training is mandatory in health and social care settings.
- b) Giving learners personal growth and engagement in learning as they develop their skills in Health and Safety.

This qualification is for:

Learners who wish to develop their knowledge and skills in order to make themselves more employable in the health and social care sector.

Learners who are employed in the health and social care sector who need to undertake mandatory health and safety training.

Entry Requirements

There are no formal entry requirements for learners undertaking this qualification.

Learners must be in a position to demonstrate the requirements of the qualification and have access to required assessment opportunities and relevant resources. Please refer to specific assessment requirements on individual components for more information.

Centres should undertake initial assessment activities with learners to ensure this is an appropriate qualification and they are capable of achieving the level they will be studying before enrolling them onto a programme of learning.

This qualification is available to learners aged **16** years or over.

Progression Routes

Achievement of this qualification confirms the learner has gained the knowledge and skills required to:

- Gain or continue employment in the health and social care sector.

2. Qualification Details

2.1. Qualification Structure

The NOCN Level 2 Award in Health and Safety in the Workplace (Health & Social Care) is a 1 credit qualification with a Total Qualification Time (TQT) of 10 hours, including 8 Guided Learning Hours (GLH).

Learners **must** achieve 1 credit from the mandatory component.

Unit	M/O	Level	Ofqual Unit Ref	Credits	GLH	Assessment
Health and Safety in the Workplace (Health and Social Care)	M	2	A/650/8233	1	8	Multiple-choice questions.

2.2. Total Qualification Time (TQT)

Through consultation with users, TQT has been agreed by considering the total number of learning hours required for the average learner to achieve these qualifications.

TQT is split into two areas:

Area	Example of activities
<p>1. Guided Learning Hours (GLH):</p> <ul style="list-style-type: none"> learning activity under the immediate guidance or supervision of a lecturer, supervisor, tutor or other appropriate provider of education or training includes the activity of being assessed if the assessment takes place under the immediate guidance or supervision of a lecturer, supervisor, tutor or other appropriate provider of education or training 	<ul style="list-style-type: none"> Classroom-based learning supervised by a teacher Work-based learning supervised by a teacher Live webinar or telephone tutorial with a teach in real time E-learning supervised by a teacher in real time All forms of assessment which take place under the immediate guidance or supervision of an appropriate provider of training Exam time

<p>2. Other Learning Hours (OLH):</p> <ul style="list-style-type: none"> • an estimate of the number of hours a learner will spend, as directed by (but not under the immediate guidance or supervision of) a lecturer, supervisor, tutor or other appropriate provider of education or training, including: <ul style="list-style-type: none"> ○ preparatory work ○ self-study ○ any other form of education or training, including assessment 	<ul style="list-style-type: none"> • Independent and unsupervised research / learning • Unsupervised compilation of a portfolio of work experience • Unsupervised e-learning • Unsupervised e-assessment • Unsupervised coursework • Watching a pre-recorded podcast or webinar • Unsupervised work-based learning
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2.3. Assessment and Evidence

The qualification is externally set and externally assessed.

External Assessment (externally set and externally assessed)

Learners will be required to complete an end of unit knowledge test, accessed via the Test Platform, for the following unit:

- Health and Safety in the Workplace (Health and Social Care) - A/650/8233

The knowledge assessment is designed to be taken on a computer using the online Test Platform, however, paper testing is also available in some circumstances.

The tests are externally set and marked and consist of multiple-choice questions covering the Learning Outcomes and associated requirements for the units. There are 30 questions in the knowledge assessment.

The tests are graded at Pass (24 or more /30) or Fail (23 or less / 30). The qualification is graded at Pass / Fail. Learners are entitled to one resit, should it be required. If a learner does not achieve the resit, a third attempt is available for an administration fee. Should a learner need to undertake the third attempt, NOCN advise that they should do so only after additional learning. Please contact our Customer Services team with any queries and to arrange a third attempt for any learner who requires it.

For further information on the Test Platform and the Invigilation Policy for Training Qualifications, please refer to the Products and Support section on the NOCN website or contact our Customer Services team.

2.4. Fair and Equitable Assessment

Assessment must be designed to be accessible and inclusive and the assessment methodology must be appropriate for individual assessment, giving due consideration to any assessment requirements attached to individual components.

2.5. Learners with Particular Requirements

If you are a NOCN Recognised Centre and have learners with particular requirements, please see the **NOCN Reasonable Adjustments and Special Considerations Policy and Procedure** found on the NOCN website at www.nocn.org.uk

This policy gives clear guidance on the reasonable adjustments and arrangements that can be made to take account of disability or learning difficulty without compromising the assessment criteria.

The NOCN Centre Approval process requires the Centre to hold policy statements on Equal Opportunities, Diversity and Disability Discrimination, which will be reviewed by NOCN.

Please refer to the **NOCN Quality Assurance Manual** for further details.

2.6. Recognised Prior Learning

Recognising Prior Learning is an assessment process that recognises learning that has its origins in a learner's experience and/or previous formal and informal learning contexts. This includes knowledge and skills gained within school, college, university and outside formal learning situations such as through life, employment, apprenticeships and other work experiences.

NOCN is committed to the Recognition of Prior Learning (RPL) and has developed a policy and procedures to inform and support Centres. This is available on the NOCN website at www.nocn.org.uk

3. Centre Information

3.1. Required Resources for Delivering the Qualification

As part of the requirement to deliver this qualification there is an expectation that staff undertaking roles as part of the delivery and assessment of the qualification have a demonstrable level of expertise.

NOCN expects that Tutors and Assessors are able to demonstrate the following competencies:

3.1.1 Tutor Requirements

- Be technically competent/subject matter experts. In this qualification this means holding a relevant subject area qualification, which could include any one of the following:
 - Level 3 or above qualification in health and safety.
 - IOSH health and safety qualification.
 - NEBOSH (National General Certificate or above)
 - HNC / HND/ FdA / FdSc or above in a related subject
 - Proof of at least 30 hours delivery of regulated health and safety qualifications with IQA and EQA processes.

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- Hold or be registered as working towards, a recognised education and training qualification.

3.1.2 Internal Quality Assurer Requirements

Each centre must have internal quality assurance policies and procedures in place to ensure that decisions made by Assessors are appropriate, consistent, fair and transparent, and that they do not discriminate against any learner. The policies and procedures must be sufficient to secure the quality of the award, ensuring validity, reliability and consistency.

NOCN expects that an Internal Quality Assurer is able to demonstrate the following competencies:

They should:

- Have an understanding of the subject area, have experience in carrying out internal quality assurance activities and hold, or be registered as working towards, a recognised Internal Quality Assurance qualification. The minimum expectation is that the level of competence should be at the same level as the qualification being quality assured.

NOCN supports and recognises Centres' internal quality assurance systems which support the above; any system should include standardisation and sharing of good practice.

Centre staff may undertake more than one role, e.g. tutor, assessor or internal quality assurer, but they **cannot** carry out any quality assurance on work that they have previously assessed.

Refer to the **NOCN Quality Assurance Manual** for further information on the Internal Quality Assurance process. This can be found on the NOCN website at www.nocn.org.uk

3.1.3 Continuing Professional Development (CPD)

Centres are expected to support their staff, ensuring that their subject knowledge remains current and that their members of staff are up to date with regards to best practice in delivery, assessment and quality assurance.

3.1.4 External Quality Assurance

Once recognised as a Centre, NOCN will allocate an External Quality Assurer. The External Quality Assurer will have ongoing responsibility for monitoring the Centre's compliance with the requirements of recognised Centre approval status.

The External Quality Assurer will make regular visits to all Centres. During these visits they will:

Monitor the Centre's compliance with the Centre approval criteria by reviewing course documentation, meeting managers, tutors, internal quality assurers, learners, and administrative staff.

Review the standard of the Centre's assessment and internal quality assurance practices and decisions to determine whether all assessment requirements are met to support safe and valid claims for certification.

Refer to the **NOCN Quality Assurance Manual** for further information on the External Quality Assurance process. This can be found on the NOCN website at www.nocn.org.uk

3.2. Offering the Qualification

Existing Centres

If you are already recognised to offer NOCN qualifications and would like more information about offering this qualification, please contact: business-enquiries@nocn.org.uk, alternatively use Horizon to add this qualification to your Centre.

New Centres

If you are interested in offering this qualification, but are not yet a NOCN Approved Centre and would like more information about becoming a NOCN Centre and offering this qualification please see **Become a Registered Centre** on our website <https://www.nocn.org.uk/customers/nocn-centres/> and click Become a Centre.

4. Component Information

To achieve this qualification a learner must provide evidence of learning and achievement against all the assessment requirements for the mandatory component.

A copy of the Mandatory component can be downloaded via the NOCN website.

<https://www.nocn.org.uk/products/qualifications/610-3199-9-nocn-level-2-award-in-health-and-safety-in-the-workplace-health-and-social-care/>



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