



PART OF **nocn** GROUP

# QUALIFICATION SPECIFICATION

## NOCN\_Cskills Awards Level 1 Award in Health and Safety in a Construction Environment

Qualification No: **603/2371/1**

### Operational Start Date

01 Dec 2017

### Version

3.0 – May 2022

### To know more about NOCN:

- Visit the NOCN website: [www.nocn.org.uk](http://www.nocn.org.uk)
- Call the Customer Service Team: **0300 999 1177**

## Introduction

**NOCN** is a market-leading awarding organisation that has been providing qualifications for a wide range of centres, including FE colleges and training providers, for 30 years both in the UK and internationally.

We work with centres to deliver a high quality and flexible service for learners to underpin our passionate belief in the power of education and its impact on communities and individuals.

We offer all the advantages of being with a national awarding organisation with a diverse portfolio of qualifications, alongside providing a personalised, bespoke, service to our centres and learners.

As an accredited Leader in Diversity we are proud of our reputation as a provider of fully accessible, trusted and flexible qualifications.

## About NOCN Group

NOCN is part of NOCN Group, a progressive educational charity whose core aims are to help learners reach their potential and organisations thrive. The group includes business units specialising in regulated UK and international qualifications, end point assessment, Access to Higher Education, endorsed and assured short courses, Smart job cards, assessment services, consultancy, and research.

NOCN Group shares a joint purpose to offer learners, training providers, employers and FE colleges a fully integrated range of learning and skills development products and services.

Information about all our courses and qualifications is available from our website:

<https://www.nocn.org.uk/>

## Qualification at a Glance

Title	Size
NOCN_Cskills Awards Level 1 Award in Health and Safety in a Construction Environment.	Credits = 3 GLH = 21 TQT = 30
Purpose	Target Audience
This qualification is for learners who are new to the construction sector and/or who want to gain a CSCS Green Card to access construction sites in the UK as a non-skilled worker.	This Level 1 qualification is designed for learners who are aged 16 or over.
Content Overview	Entry Requirements
The qualification covers the health and safety knowledge that is required to gain a CSCS Green Card.	There are no formal entry requirements to take this qualification. This qualification can be undertaken without any previous training or qualifications in this subject area.
Assessment	Additional Resources
The qualification is assessed through a mandatory knowledge test.	Tutor support materials are available on vLearn.

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## 1. Overview of Qualification

This qualification is designed for individuals who are new to the construction sector and/or who want to gain their CSCS Green Card to access construction sites in the UK as a non-skilled worker. The qualification enables the learner to demonstrate an achievement of knowledge and skills in risk assessments, manual handling, working at heights, risks to health and working around plant and machinery.

Successful completion of this qualification will allow the learner to undertake the mandatory knowledge test in order to gain a CSCS Green Card to access construction sites in the UK as a non-skilled worker.

### 1.1. Entry Requirements

There are no formal entry requirements for learners. This qualification is available to learners aged 16 years or over.

Learners must be able to demonstrate the requirements of the qualifications and have access to required assessment opportunities and relevant resources. Please refer to specific assessment requirements on individual components for more information.

Centres should undertake initial assessment activities with the learner to ensure this is an appropriate qualification for them, and they can achieve the level they will be studying before enrolling them onto a programme of learning.

### 1.2. Progression Routes

Achievement of this qualification confirms the learner has gained the knowledge and skills required to:

- Gain employment in the construction sector as a non-skilled worker
- Progress onto a Level 2 qualification specific to a particular trade or job role
- Progress onto an apprenticeship.

## 2. Qualifications Details

### 2.1. Qualification Structure

The NOCN\_Cskills Awards Level 1 Award in Health and Safety in a Construction Environment is a 3-credit qualification with a Total Qualification Time (TQT) of 30, including 21 Guided Learning Hours (GLH). Learners **must** achieve all 3 credits from the 1 mandatory components.

Component Title	Level	Credit Value	GLH	Ofqual Reference Number
<b>Mandatory Components</b>				
Health and Safety in a Construction Environment	1	3	21	D/616/3686

### 2.2. Total Qualification Time (TQT)

Through consultation with users, TQT has been agreed by considering the total number of learning hours required for the average learner to achieve these qualifications. TQT is split into two areas:

Area	Example of activities
<p><b>1. Guided Learning Hours (GLH):</b></p> <ul style="list-style-type: none"> <li>learning activity under the immediate guidance or supervision of a lecturer, supervisor, tutor or other appropriate provider of education or training</li> <li>includes the activity of being assessed if the assessment takes place under the immediate guidance or supervision of a lecturer, supervisor, tutor or other appropriate provider of education or training</li> </ul>	<ul style="list-style-type: none"> <li>Classroom-based learning supervised by a teacher</li> <li>Work-based learning supervised by a teacher</li> <li>Live webinar or telephone tutorial with a teach in real time</li> <li>E-learning supervised by a teacher in real time</li> <li>All forms of assessment which take place under the immediate guidance or supervision of an appropriate provider of training</li> <li>Exam time</li> </ul>
<p><b>2. Other Learning Hours (OLH):</b></p> <ul style="list-style-type: none"> <li>an estimate of the number of hours a learner will spend, as directed by (but not under the immediate guidance or supervision of) a lecturer, supervisor, tutor or other appropriate provider of education or training, including: <ul style="list-style-type: none"> <li>preparatory work</li> <li>self-study</li> <li>any other form of education or training, including assessment</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Independent and unsupervised research/learning</li> <li>Unsupervised compilation of a portfolio of work experience</li> <li>Unsupervised e-learning</li> <li>Unsupervised e-assessment</li> <li>Unsupervised coursework</li> <li>Watching a pre-recorded podcast or webinar</li> <li>Unsupervised work-based learning</li> </ul>

### 2.3. Assessment and Evidence

This qualification is externally set and externally assessed through a mandatory knowledge test. The qualification can also be assessed through completion of a workbook.

#### **External Assessment (externally set and internally assessed)**

The workbook is available on vLearn and includes the information needed by the learner to complete the assessment. The assessment decisions are to be recorded on the assessment documents.

#### **External Assessment (externally set and externally assessed)**

Learners will be required to complete the mandatory NOCN knowledge test accessed via the NOCN Test Platform. The knowledge test is to be taken at the end of the qualification.

The knowledge assessment is designed to be taken on a computer using the NOCN online Test Platform, however, paper testing is also available in some circumstances.

The test is externally set and marked and consists of multiple-choice questions covering the Learning Outcomes and associated requirements for the unit.

The test is graded at pass or fail. The qualification is graded at pass or fail.

More details on the unit's assessment can be found in the Assessment section of each unit.

For further information on the NOCN Test Platform and Invigilation Policy for Training Qualifications, please refer to the Products and Support section on the NOCN website or contact our Customer Services team.

### 2.4. Fair and Equitable Assessment

Assessment must be designed to be accessible and inclusive, and the assessment methodology must be appropriate for individual assessment, giving due consideration to any assessment requirements attached to individual components.

### 2.5. Learners with Particular Requirements

If you are a NOCN Recognised Centre and have learners with particular requirements, please see the **NOCN Reasonable Adjustments Policy and Procedure** found on the NOCN website at [www.nocn.org.uk](http://www.nocn.org.uk)

This policy gives clear guidance on the reasonable adjustments and arrangements that can be made to take account of disability or learning difficulty without compromising the assessment criteria.

The NOCN Centre Recognition process requires the centre to hold policy statements on Equal Opportunities, Diversity and Disability Discrimination which will be reviewed by NOCN. Please contact [assurance@nocn.org.uk](mailto:assurance@nocn.org.uk) for further details.

## 2.6. Recognised Prior Learning

Recognising Prior Learning is an assessment process that recognises learning that has its origins in a learner's experience and/or previous formal and informal learning contexts. This includes knowledge and skills gained within school, college, university and outside formal learning situations such as through life, employment, apprenticeships and other work experiences.

NOCN is committed to the Recognition of Prior Learning (RPL) and has developed a policy and procedures to inform and support centres. This is available on the NOCN website at [www.nocn.org.uk](http://www.nocn.org.uk)

## 2.7. Assessment and Evidence for the Components

Assessment materials are only available to centres approved to deliver this qualification.

All current assessment materials are available from NOCN's vLearn platform. Existing centres have access to vLearn, new centres must contact their NOCN Business Development Manager. Centres must use current live assessment material, always download the most up-to-date version before a learner starts their assessment.'

Forms and guidance for gathering learner evidence against the individual assessment criteria are available for download in Word format on the NOCN website:

[http://www.nocn.org.uk/qualifications\\_and\\_units/additional\\_qualification\\_documents.](http://www.nocn.org.uk/qualifications_and_units/additional_qualification_documents)

## 3. Centre Information

### 3.1. Required Resources for Delivering the Qualifications

As part of the requirement to deliver this qualification there is an expectation that staff undertaking roles as part of the delivery and assessment of the qualification have a demonstrable level of expertise.

NOCN expects that Tutors and Assessors are able to demonstrate the following competencies:

#### 3.1.1. Tutor Requirements

Be subject matter experts, hold or be registered as working towards, a recognised education and training qualification, have experience of delivering training within this subject area. The minimum expectation is that the level of competence of the Tutor should be at the same level as the training that is to be delivered.

#### 3.1.2. Assessor Requirements

Be technically competent, have experience of carrying out assessment activities and hold, or be registered as working towards, a recognised assessing qualification. The minimum expectation is that the level of competence of the Assessor should be at the same level as the qualification being assessed.

#### 3.1.3. Internal Quality Assurer Requirements

Each centre must have internal quality assurance policies and procedures in place to ensure that decisions made by Assessors are appropriate, consistent, fair and transparent, and that they do not discriminate against any learner. The policies and procedures must be sufficient to secure the quality of the award, ensuring validity, reliability and consistency.

NOCN expects that an Internal Quality Assurer is able to demonstrate the following competencies, they should:

- Have an understanding of the subject area, have experience in carrying out internal quality assurance activities and hold, or be registered as working towards, a recognised Internal Quality Assurance qualification. The minimum expectation is that the level of competence should be at the same level as the qualification being quality assured.

NOCN supports and recognises centres' internal quality assurance systems which support the above; any system should include standardisation and sharing of good practice.

Centre staff may undertake more than one role, e.g. tutor, assessor or internal quality assurer, but they **cannot** conduct any quality assurance on work that they have previously assessed.

### 3.1.4. Continuing Professional Development (CPD)

Centres are expected to support their staff, ensuring that their subject knowledge remains current and that their members of staff are up to date with regards to best practice in delivery, assessment and quality assurance.

### 3.1.5. External Quality Assurance

Once recognised as a Centre, NOCN will allocate an External Quality Assurer. The External Quality Assurer will have ongoing responsibility for monitoring the Centre's compliance with the requirements of centre recognised status.

The External Quality Assurer will make regular visits to all Centres. During these visits he/she will:

- Monitor the Centre's compliance with the Centre Recognition agreement by reviewing course documentation, meeting managers, tutors, internal quality assurers, learners and administrative staff.
- Verify recommendations for achievement submitted by the centre via Quartzweb.

Refer to the **NOCN Quality Assurance User Guide** for further information on the External Quality Assurance process.

## 3.2. Offering the Qualifications

### Existing Centres

If you are already recognised to offer NOCN qualifications and would like more information about offering these qualifications, please contact: [business-enquiries@nocn.org.uk](mailto:business-enquiries@nocn.org.uk).

Use Horizon to add the qualifications to your centre.

### New Centres

If you are interested in offering these qualifications, but are not yet a NOCN Approved Centre and would like more information about becoming a NOCN centre and offering the qualifications please see **Become a Registered Centre** on our website <https://www.nocn.org.uk/customers/nocn-centres/> and click Become a Centre.

## 4. Component Information

The NOCN\_Cskills Awards Level 1 Award in Health and Safety in a Construction Environment. qualification consists of 1 Mandatory components.

To achieve this qualification a learner must provide evidence of learning and achievement against all of the assessment criteria within the mandatory component. The Mandatory component can be downloaded via the NOCN website.

- NOCN\_Cskills Awards Level 1 Award in Health and Safety in a Construction Environment.  
<https://bit.ly/3KGJLSK>

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