

Title:	Team Leading Skills
Level:	1
Credit value:	2
GLH:	18
Unique Reference Number:	D/505/0455
Sector Subject Area:	14.1 Foundations for Learning and Life
Aim:	The aim of this unit is to provide learners with the skills and knowledge to understand and demonstrate good team leading skills. Learners will know ways to improve own and team performance.
Assessment Type:	Assessment of this unit will be through the completion of internally set and internally assessed evidence.

Learning outcomes

The learner will:

1. Understand team leadership skills.

Delivery content:

The aim of this learning outcome is to provide learners with the knowledge and skills to understand team leadership skills.

The learner must:

- 1.1 Outline three **skills needed to be a good team leader**.
- 1.2 Identify three different **types of motivation**.
- 1.3 Give examples of how poor motivation can affect a team's performance.

2. Understand how to motivate team members to complete a task.

Delivery content:

The aim of this learning outcome is to provide learners with the knowledge and skills to understand how to motivate team members to complete a task.

The learner must:

- 2.1 State how to motivate team members to complete a given task.
- 2.2 Demonstrate how to give feedback on the performance of a task which will maintain good motivation.

3. Understand ways to improve own and team performance.

Delivery content:

The aim of this learning outcome is to provide learners with the knowledge and skills to understand ways to improve team and own performance.

The learner must:

- 3.1 Describe a team building activity which can be used to develop the team.
- 3.2 Identify two **ways to develop own team leadership skills.**

Scope of Training

The Scope of Training identifies areas that must be covered during the delivery of this unit. This is the minimum that is expected but tutors are expected to include other areas, knowledge of which will benefit their learners, based on location, types of work available and from the tutors own professional experience.

Requirements

<p>1.1 Skills needed to be a good team leader.</p>	<p>Could include:</p> <ul style="list-style-type: none"> • Good communication. • Problem-solving skills. • Good decision making. • Empathy. • Adaptability. • Good time-management. • Conflict resolution skills.
<p>1.2 Types of motivation.</p>	<p>Could include:</p> <ul style="list-style-type: none"> • Intrinsic motivation. • Extrinsic motivation. • Achievement motivation. • Power motivation. • Purpose-driven motivation. • Learning and development.
<p>3.2 Ways to develop own team leadership skills.</p>	<p>Could include:</p> <ul style="list-style-type: none"> • Seeking regular feedback. • Continuous learning. • Mentorship. • Networking. • Set personal goals. • Observe and learn from others. • Engage in team building activities.