

Title:	Understand Health and Safety Procedures in the Workplace.
Level:	2
Credit value:	1
GLH	10
Unique Reference Number:	H/650/1198
Aim:	The aim of this unit is to provide learners with the knowledge and understanding of individual health and safety responsibilities and the laws affecting health and safety in the workplace.
Assessment	Assessment of this unit will be through portfolio of evidence. A short online learning course containing knowledge questions is available to support delivery of this unit.
Learning outcomes	
<i>The learner will:</i>	
1. Know health and safety procedures in the workplace.	
Delivery content:	
<p>The aim of this learning outcome is to provide learners with the knowledge and understanding of health and safety procedures in the workplace.</p> <p>The learner must know:</p> <ul style="list-style-type: none"> • The main responsibilities for health and safety in the workplace for employers, employees and others • Key health and safety laws affecting the workplace • The importance of following health and safety procedures in the workplace • The types of information or support available in relation to a specified aspect of health and safety in the workplace 	

Scope of Training

The Scope of Training identifies areas that must be covered during the delivery of this unit. Emboldened requirements are the minimum that is expected to be covered, but tutors are expected to include other areas, knowledge of which will benefit their learners, based on industry, type of work and from the tutor's own professional experience.

	Requirements
<p>Health and safety laws affecting the workplace can include:</p>	<ul style="list-style-type: none"> • Health and Safety at Work etc Act 1974 • Management of Health and Safety at Work Regulations 1999 • Workplace (Health, Safety and Welfare) Regulations 1992 • The Health and Safety (Display Screen Equipment) Regulations 1992 • The Manual Handling Operations Regulations 1992 (amended 2002) • The Regulatory Reform (Fire Safety) Order 2005 • RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013) • The Personal Protective Equipment at Work Regulations 1992 • COSHH (Control of Substances Hazardous to Health) 2002 • The Provision and Use of Work Equipment Regulations 1998 (PUWER) • The Working Time Regulations 1998
<p>Types of information or support sources include:</p>	<ul style="list-style-type: none"> • The employer • The Health and Safety Executive (HSE) • Trade Union resource centres • Websites offering key booklets

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