

NOCN Entry Level Certificate in Preparing for Further Learning or Employment (Entry 3) (Business Administration) - 603/6122/0

Rules of Combination - The learner must achieve 13 credits from the units in this pathway.

Ofqual Unit Code	Unit Title	GLH	Credit Value	Level
R/650/0490	Preparation for Further Learning or Employment	10	1	E3
T/650/0491	Preparing for an Interview	20	2	E3
Y/650/0492	Employability Skills	30	3	E3
K/650/0795	Developing Time Management Skills	20	2	E3
M/650/0797	Introduction to Business Administration	30	3	E3
J/650/0794	Producing Business Documents	20	2	E3