

Unit Title: Understanding a Pay Slip
Unit Level: Entry 3
Unit Credit Value: 1
GLH: 10
Unique Reference Number: Y/504/1673

This unit has 3 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Be able to recognise a pay slip.	1.1. Identify a pay slip. 1.2. Identify key features of a pay slip.
2. Know why a pay slip is issued.	2.1. Identify why a pay slip is issued. 2.2. Know when a pay slip is issued. 2.3. Know how often a pay slip is issued. 2.4. Identify why someone may not receive a pay slip.
3. Be able to recognise given items on a pay slip.	3.1. Locate two given items on a pay slip.

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Owner:	NOCN
Unit Grading Structure	PASS
Sector Subject Areas (SSA) <i>More than one SSA can be listed</i>	14.2
Availability for Use	Shared – open to all AOs to award credit
Restricted organisations	
Assessment Guidance – mandatory <i>Field cannot be left blank.</i>	N/A
Equivalences	N/A