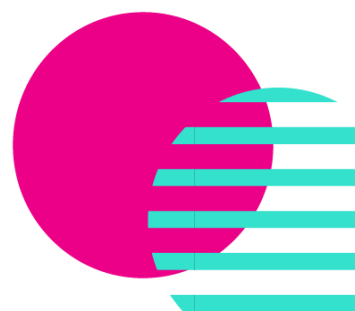




Manual Handling in Construction



Introduction

NOCN is a market-leading awarding organisation that has been providing qualifications, assured short courses, various courses for a wide range of centres, including FE colleges and training providers, for 30 years both in the UK and internationally.

We work with centres to deliver a high quality and flexible service for learners to underpin our passionate belief in the power of education and its impact on communities and individuals.

We offer all the advantages of being with a national awarding organisation with a diverse portfolio of qualifications, alongside providing a personalised, bespoke, service to our centres and learners.

As an accredited Leader in Diversity, we are proud of our reputation as a provider of fully accessible, trusted, and flexible qualifications.

About NOCN Group

NOCN is part of NOCN Group, a progressive educational charity whose core aims are to help learners reach their potential and organisations thrive. The group includes business units specialising in regulated UK and international qualifications, end point assessment, endorsed programmes and assured short courses, Smart job cards, assessment services, consultancy, and research.

NOCN Group shares a joint purpose to offer learners, training providers, employers, and FE Colleges a fully integrated range of learning and skills development products and services.

Information about all our courses and qualifications is available from our website:
www.nocn.org.uk/

Course Specification: Manual Handling in Construction

NOCN Group have produced this Assured Course to promote fundamental understanding for Manual Handling in Construction effectively and safely.

The course aims to provide individuals with a knowledge and understanding of Manual Handling, along with the planning of lifting operations involving lifting equipment. Developing a fundamental understanding for planning and managing group lifts effectively and safely while also giving a better understanding and identification of general hazards and risks associated with Manual Handling.

This course will benefit to both newly qualified and experienced Construction workers.

The outline, structure and content of this course is assured by NOCN Group.

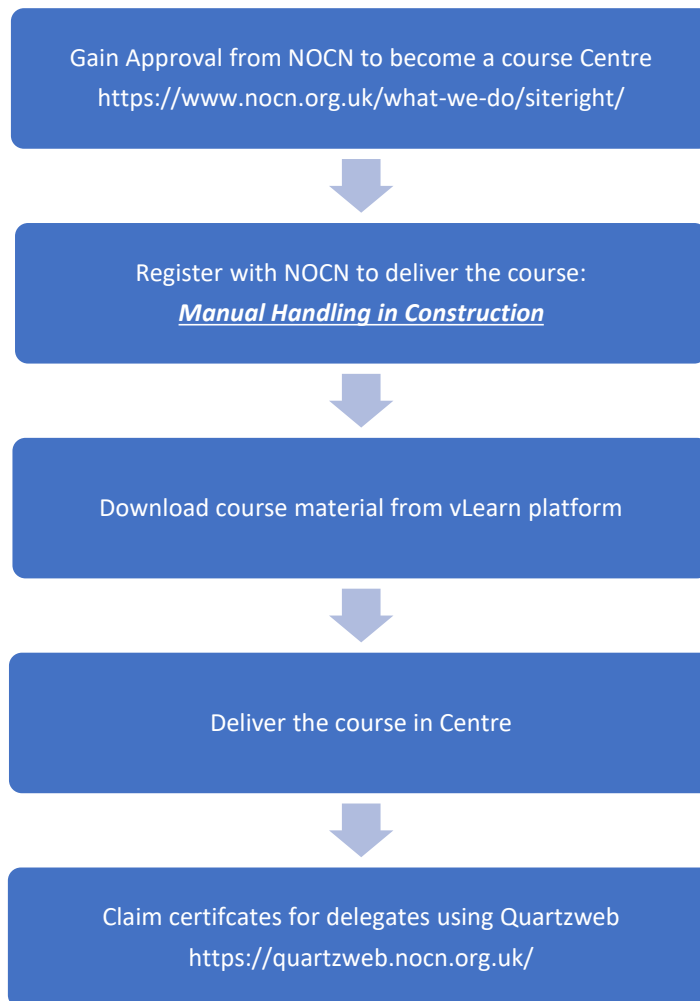
Course Content / Objectives (examples)

- Introduction to Manual Handling
- Manua Handling Regulations
- Risk Assessment
- Safe lifting techniques
- Use of mechanical aids
- Team lifting
- Applying knowledge in real scenarios

Course Approval

Prior to advertising or delivering this Assured Course, organisations must first gain Centre Approval from NOCN as well as gaining approval for each individual Assured Course. For further information regarding gaining approval, please contact the NOCN Onboarding Team at onboarding@nocn.org.uk.

Approval, Readiness, Deliver and Certification Process



Trainer Requirements

A trainer is required to deliver this course. A trainer includes anyone within your Centre who is facilitating the training to learners in any environment e.g. tutor, trainer, teacher, coach, facilitator. That individual can also perform the role of Assessor for this course.

All trainers and assessors must:

- Hold verifiable knowledge of the occupational standards at or above the level being taught.
- Hold or be working towards a recognised teaching/training or assessor qualification (dependent on their role), examples of what NOCN will accept are detailed within the Quality Assurance Manual.
- Keep up to date with industry best practice for the duration of their role.
- Maintain a record of Continuous Personal Development (CPD).
- Hold an up-to-date CV.

Please refer to the Assured Course Quality Manual, available on the NOCN website for further tutor requirements.

Resource and Equipment Requirements

In order to deliver the course, the Centre must have access to and make use of the following resources and equipment:

Requirement	Detail
Training Environment	<ul style="list-style-type: none"> • <u>Classroom based</u>
Tools/Equipment	<ul style="list-style-type: none"> • <u>Course Presentation</u> • <u>Projector / Laptop</u> • <u>Flipchart and pens</u> • <u>Paper and pens</u>
Personal Protective Equipment (minimum)	<ul style="list-style-type: none"> • <u>N/A – Theory based course</u>
Delivery	<ul style="list-style-type: none"> • <u>PowerPoint presentation</u>

Testing	<ul style="list-style-type: none"> • <u>Multiple-choice knowledge assessment</u>
----------------	--

Course Delivery

The course must consist of a maximum of 16 delegates unless pre-agreement is gained from NOCN. The course will be delivered over a **one-day** period.

The NOCN assured training resources must be used to deliver the training. To ensure that the most up-to-date material is being used **centres must download the material from the vLearn platform each time, prior to delivery of a course**. All surplus training material must be destroyed after each occasion that a course has been run.

The structure of the training is provided by the course PowerPoint and lesson plan. Trainers are expected to use these resources to guarantee that delegates are witness to the total information required to successfully complete this course.

Assessment

This course is assessed by a **multiple-choice test**.

Certification is then completed by the tutor once the delegates have completed the course.

Certification for this course is valid for **5 years** from the date of training. To remain certified in this area, delegates will need to retake the course again before the certificate expires.

Quality Assurance

The Quality Assurance requirements of Assured Course delivery can be found within the Assured Course Quality Manual, available on the NOCN website.

Additional Information Required by NOCN:

Course Resources / Teaching Materials	
Presentation	
Scheme of Work / Lesson Plans	
Company Logo	
Any Special Requirements	



Acero Building
1 Concourse Way
Sheaf Street
Sheffield
South Yorkshire
England
S1 2BJ

Tel: 0300 999 1177

Email: nocn@nocn.org.uk

www.nocn.org.uk