



Cskills
AWARDS
PART OF **nocn** GROUP

NOCN Cskills Awards new system overview



Agenda

09:00	Registration
09:15	Welcome & Housekeeping
09:20	Introduction to Quartzweb & Horizon
09:25	Quartzweb Registrations
09:50	Quartzweb Achievements
10:20	Break
10:40	Quartzweb Learner Record
10:50	Quartzweb Reports & Documentation
11:05	Horizon Contacts & Users
11:25	Horizon Centre & Site Management
11:45	Horizon EQA Report & Actions overview
12:00	Questions & opportunity to use the system



Introduction

Why we are moving away from Awards Online

Awards Online is owned and maintained by CITB; Cskills Awards is now owned by NOCN.

How does Cskills Awards moving to NOCN impact you

We will continue to support you with all NOCN Cskills Awards qualifications, approvals and systems, Skillsfile, Test Platform etc

CITB will continue to support you with queries relating to cards (CPCS, CSCS, CISRS etc), Health & Safety tests, levy grant & continues to be the sector skills council for construction



Introduction

What is Quartzweb & what can it be used for

Registrations, certifications, learner records,
documentation store, learner reporting

What is Horizon & what can it be used for

Form based system, centre maintenance & EQA
information

Queries and comments received to date



Quartzweb



Quartzweb

Quartzweb is tried and tested
Used by NOCN customers for 10 years

2017 usage statistics

136,000 qualification registrations

223,000 unit registrations

532 NOCN customers using the system over 353 qualifications



Terminology

Awards Online	Quartzweb
Batch	Run
Your batch reference	Provider reference
Delivery Method	Course of learning
CSV Registration	Eregistration
CSV Achievements	EResults submission (ERAC)
Quartzweb	
Run end date	Expected qualification completion date
ERAC	Electronic Recommendation for the Award of Credit
Direct entry	Non-CSV achievement
DER	Direct Entry Results



Registrations

ERegistrations

All registrations made using a CSV upload

Registering by cohort to the same qualification

To ensure all learners on the same qualification are retained in the same run for ease of location

Ability to select units within a qualification that your cohort will be working against

Simplifying the achievement process

GDPR Requirements

The system meets the GDPR requirements coming into place May 2018

Anticipated end dates

Ability to track learners more easily



Registrations

Qualification codes

We will be retaining the existing Awards Online for our current qualifications however this will be phased out in time. The Ofqual reference will be available at the point of selecting a qualification

Unit codes

At present the Awards Online unit codes will not be available on the system however the Ofqual unit codes will be available against each unit.



Registrations

Registration system overview



Registrations

Any Questions?



Achievements

Choice of EResults or direct entry by individual or cohort

EResults forms generated by the system for you

The ability to submit units without DCS

Keeping your QA informed of your activity & speeding up the claim process once these qualifications have been quality assured



Achievements

Achievement system overview



Achievements

Any Questions?



20 minute break



Learner record

Easy search functionality

You can search for your learners using one piece of personal information

Locating your learners run batches

If you are unable to remember the run details a learner is registered on you can locate it through their record

Adding documentation

You can add documentation to a learner file for ease of reference

Learner administration

You are able to de-register and re-register learners at your centre



Learner record

Learner record overview



Reports

Reports currently available on Quartzweb

Awards Online	Quartzweb
Candidate report by qualification	
Candidate status report	Registrations processed
	Qualification achievement list
Centre approval report	Programme List
Base data report	
Candidate qualification grades report	
	Learners not awarded

We are working with our service provider to develop the reports not currently used by existing Quartzweb users



Reports

Report & Documentation overview

Please detail on your notes sheet any additional reports you would find useful



Horizon



Users & Contacts

Adding & removing non-delivery staff & users

Super users

We will set up super users for you on Horizon, if you haven't already submitted nominated super users please complete the form available on your table

Quartzweb users

The information created in Horizon by your super users will transfer over to Quartzweb to create Quartzweb log ins



Centre Management

Additional Qualification and New Course Notification

Adding delivery staff

Removing delivery staff

Adding Sites

You can also add different centre sites on Horizon



EQA Reports

Online availability

Your reports will be stored in the system for all with appropriate access to view

System based action resolution

You can notify your QA of action completion through the online system, providing information & documentation for speedy resolution of many visit actions



EQA Reports

EQA Report overview



Benefits of Quartzweb

Automatic merge functionality

If the system recognises a learner already has a record it will merge the records for you

Outstanding learner report

Detailing all learners who are registered and not certificated

Anticipated end dates

Enabling easier tracking of learners registered

Simple learner administration

Ability to de-register/re-register learners to your centre



Benefits of Quartzweb

The ability to submit claims without DCS

Speeding up your claims following portfolio sign off/direct claims status visits

System generated electronic claims forms

No need to enter all learner/run information

ERegistration form templates

Easy to complete to cut down on errors

Propercase system functionality

Ensuring learner names are in correct case for certificate production



Benefits of Horizon

Online additional approval forms

No need to email forms back and forth

Audit trail

All updates and amendments to your forms will be noted on the system

Location administration

You can add all of your provision addresses to assign learners to specific satellite provisions

EQA reporting

You can access your EQA reports online and respond to actions



Session Questions

Any Questions?

Or anything you would like us to cover again?





Thank you for attending

Please complete your feedback and notes forms to support us in improving our support materials and future system developments

We will be available until 1pm for any further questions; or if you would like to try the system out yourself.

