

MAKE APPRENTICESHIPS MATTER WITH **EXPERT ASSESSMENT**

**NOCN is the number one independent
End Point Assessment Organisation (EPAO)
for apprenticeships in the UK**

Making apprenticeships matter for training providers and employers, NOCN ensures that all apprentices have the knowledge, skills and behaviours required for the new employer-led apprenticeship standards:

- Supporting employers, training providers and apprentices from pre-assessment to completion with a flexible and cost-effective approach.
- A proven track record of delivering End Point Assessments (EPA) for employers, including high street banks and retailers through to SME's.
- Carrying out EPA for a wide range of sectors from financial services to construction and healthcare, providing high quality, valid and robust assessments.

As a progressive educational charity and experienced Awarding Organisation, NOCN has both a commercial and social focus, helping responsible employers to increase productivity, diversity, and social mobility.

**Get in touch with our
Assessment team today**

0300 999 1177

www.nocn.org.uk



View our Apprenticeship Assessment Services

Programme Planning

Employers register on the Government's online Apprenticeship Service to provide apprenticeships, choosing a training provider and Assessment Organisation, agreeing prices for the training and EPA, then they recruit their apprentice.

Apprenticeship Duration

Apprenticeships last from a minimum of 12 to 24 months, with higher-level standards taking longer.

On Programme

Once employed, the apprentice is 'on programme' to gain the specific Knowledge, Skills and Behaviour to be competent in their job. Each apprenticeship has its own method of achieving and demonstrating competence, which can include:

- Technical qualifications
- A portfolio of evidence
- A research project

Literacy & Numeracy

Apprentices must have or work towards an appropriate level of English and maths for their level of apprenticeship, aspiring to a higher level where appropriate.

THE APPRENTICESHIP ASSESSMENT PROCESS



PROGRAMME PLANNING

- Employer registers on the Apprenticeship Service
- Employer chooses apprenticeship, training provider and EPAO (NOCN)
- Negotiates prices for training and assessment
- Apprenticeship opportunity promoted
- Apprentice selected and inducted



ON PROGRAMME

- Training by employer/training provider
- Apprentice becomes competent in role
- Employer/provider judge apprentice is ready
- Apprentice enters Assessment Gateway
- Employer/provider notify NOCN



END-POINT ASSESSMENT

- NOCN arranges the EPA
- EPA conducted at an agreed location
- Apprentice assessed using agreed methods
- NOCN confers final grade
- NOCN issues EPA Certificate
- Final apprenticeship certificate issued



CAREER PROGRESSION

Can include:

- CPD and short courses
- NOCN accredited qualifications
- NOCN management training
- Degree apprenticeship
- Professional memberships



@ E-Portfolio Compatibility

Most apprentices use an electronic portfolio on programme. NOCN's assessment system is fully compatible with leading e-portfolio systems, including Smart Assessor and OneFile.

📁 Assessment Gateway

Once an apprentice has completed the 'on programme' activities, the employer and Training Provider decide when they are ready for EPA; they then enter the Assessment Gateway. This will usually be three-months in advance of their EPA.

📍 EPA Location

EPA's happen at an appropriate place, agreed by and under the supervision of NOCN. This can include:

- The employer's premises
- An external assessment centre*
- Remotely via Skype
- Online assessment

* Organisations interested in becoming an NOCN Assessment Centre should get in touch to discuss commercial arrangements.

📶 Remote Assessment

Where the assessment plan allows, End Point Assessment can be completed remotely using digital technology.

£ Flexibility & Affordability

NOCN is friendly and flexible, working in partnership to ensure each EPA meets the needs of the employer and apprentice. NOCN promises to keep its EPA charges fair.

📊 Grading

NOCN will confirm an appropriate grade for the apprentice, based on how they perform in all the assessment elements. For most apprenticeships, this grade will be a pass, merit or distinction.

🔄 Resits

If an apprentice is not successful, they can be resubmitted for all or part of the EPA after an appropriate period of additional training. Each part or full EPA is charged for so it is important to be certain the apprentice is ready.

📄 Confirmation

NOCN will provide quick confirmation of EPA results and arrange production of the final Government apprenticeship certificate.

QA Quality Assurance

NOCN follows stringent internal quality assurance procedures. It is also subject to external QA by appointed organisations. EQA costs are not included in the EPA price.

👤 Consultancy Support

NOCN provides a range of expert advice and guidance on employing an apprentice, setting up and organising operations for apprenticeships, designing assessment regimes, choosing an EPAO and becoming an Assessment Centre.

❤️ Free Advice

A free personal consultation using the NOCN Apprenticeship Readiness Toolkit is available for employers and training providers. Get in touch for your free session with our local apprenticeship experts.



NOCN is the one-stop shop for successful apprenticeship implementation

If you have not yet selected an EPAO, here are 10 reasons to choose NOCN:

- 1 NOCN is operationally ready to deliver EPA now
- 2 Transparent and competitively priced EPA fees
- 3 Vocational experience and assessment expertise
- 4 Friendly, flexible and responsive service
- 5 EPA Management IT system
- 6 On-going EPA support from pre-assessment to completion
- 7 Client assurance - NOCN regulated by Ofqual with excellent QA processes
- 8 Rapid turnaround of NOCN EPA results
- 9 Focus on social mobility and commercial impact, not profit
- 10 An ethos and passion for creating opportunities through vocational skills



NOCN is the number one independent End Point Assessment Organisation (EPAO) for apprenticeships in the UK.

It ensures that apprenticeships are successfully completed and apprentices are more employable and socially mobile as a result.

Visit www.nocn.org.uk/apprenticeship_standards to view NOCN's full list of apprenticeship standards.



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