

LEVEL  
3

DURATION

12

MONTHS

MAXIMUM  
FUNDING

£5K

## LEARNING MENTOR V1.0

### End Point Assessment from NOCN

#### Role Profile

Mentoring is and has been for centuries, the foundation of vocational training and apprenticeships, yet this standard is the first formal recognition of this role. Nowadays, mentoring takes place in all parts of the Education and Training Sector (ETS) and staff-development contexts. Learning Mentors support learners of all ages, and all levels, to develop within a new work role. These learners may be, for example, apprentices trainees or new recruits (ranging from young entrants, to new CEOs) in the workplace, or in any vocational learning environment.

LMs will have sector-specific experience and qualifications, as determined by their employer or professional body, which they use to guide and advise those who are less experienced and new to a work role. The Learning Mentor is therefore a 'dual professional' having both up-to-date knowledge and skills in a specialist vocational or subject area, together with the generic skills necessary to support learners (as potentially a first step towards a secondary role as an education and training professional).

#### On-Programme: What apprentices need to learn

The apprentice will be assessed on the knowledge, skills and behaviours required for the Level 3 Learning Mentor apprenticeship standard.

Apprentices need to complete 20% off-the-job training during the on-programme phase of their apprenticeship. Specific rules govern this and it must take place in the apprentice's contracted hours.

Refer to the [IfATE website](#) for further details on the apprenticeship standard and assessment plan.

#### Gateway Requirements

At the end of the on-programme training period, the training provider and employer will need to agree that the apprentice has met the knowledge, skills and behaviours required for the Level 3 Learning Mentor apprenticeship standard. The apprentice must also have achieved:

- the relevant maths and English qualifications at Level 2
- a selection of exemplary evidence, in their 'showcase', which fulfil the Knowledge, Skills and Behaviours for the standard

Once this criteria has been met the apprentice can move to End Point Assessment.

# LEARNING MENTOR

## End Point Assessment

End Point Assessment is the final stage of the apprenticeship. As defined in the assessment plan, the End Point Assessment for the Level 3 Learning Mentor apprenticeship standard consists of the following events.

### Learning Mentor Observations:

This assessment method will last for a total of 120 minutes, with a potential variance of 10% depending on the needs of the learners being mentored by the Learning Mentor Apprentice. This method will involve two learning mentor sessions with a minimum of two different learners. The observation will involve learners who will be taking part in a genuine mentoring session, not role playing; it will usually be a one to one session, but group mentoring may also be observed. The independent assessor must take detailed notes during/ whilst completing the observations, mapped or cross-referenced to each of the 11 Knowledge and Skills criteria and the 5 professional behaviours. The independent assessor may ask the apprentice questions to clarify and specific sector/spe

## Grading

The grades for this apprenticeship are Fail, Pass or Distinction, in each of the two assessment methods. The overall EPA grading will be determined by the total points for both assessment methods. Therefore a Distinction in either one of the assessments does not guarantee a Distinction overall.

Following a 'Fail', further learning will be required before the assessment is re-taken. The apprentice may attempt a maximum of two retakes or re-sits in a six-month period from the date of the initial EPA.

## Results and Certification

On successful completion, NOCN will issue an EPA grade notification and apply to the Education and Skills Funding Agency (ESFA) to produce the final apprenticeship certificate.

## Why Choose NOCN?

NOCN works in partnership with employers and training providers to deliver high quality End Point Assessments. When you sign a contract with us you will receive:

- An allocated EPA Scheduler as a dedicated point of contact
- Face to face and remote overview sessions on EPA requirements and process
- Access to guidance and support materials
- Access to mock assessment materials
- Remote assessment technology
- Robust quality assurance process
- Working day turn-around of results
- Feedback provided on unsuccessful assessment attempts