

Preparation for Work and Life Qualifications



Skills for Employment, Training and Personal Development (SETPD)

Learners aged 14 years and over.

NOCN's most popular employability qualification; what makes this qualification special is that you can create a customised qualification that's agile to local skills needs. It allows you to choose from a bank of over 250 units to match the diverse requirements of your learners.

SETPD comes in three sizes and at four levels:

Award (40 GLH)	Certificate (146-156 GLH)	Diploma (276-279 GLH)
Entry Level 3 Level 1 Level 2 Level 3	Entry Level 3 Level 1 Level 2 Level 3	Entry Level 3 Level 1 Level 2

Choose units from each of the appropriate groups to develop a bespoke qualification to meet your learner's needs:

- Group A – Personal Development.
- Group B – Vocational support.
- Group C – Literacy and Numeracy.
- Groups D-K – specific vocational studies, e.g. animal care, business admin, hospitality and many more.

Centres can use a variety of assessment activities to capture evidence of learners' understanding. Activities may include case studies, oral question and answer, role play, practice file, reflective vlog and much more.

The qualification specifications for all levels and sizes can be found by clicking [here](#).

CUSTOMER FEEDBACK

SETPD is the perfect qualification for any cohort of learners at any level. The range of units appeal to our young people and because of this we can deliver bespoke accredited qualifications that prepare our learners for adulthood.

Laura Ingram, Vice Principal
- Thornhill Park School, Sunderland

Entry Level Qualifications in Using Employability Skills

The qualification is particularly suitable for learners:

- Working at Entry Level.
- With learning difficulties and disabilities.

It allows you to choose from a bank of over 37 units to match the unique requirements of your learners.

Using Employability Skills comes in three sizes and at the three entry levels:

Award (80 GLH)	Certificate (140 GLH)	Diploma (370 GLH)
Entry Level 1 Entry Level 2 Entry Level 3	Entry Level 1 Entry Level 2 Entry Level 3	Entry Level 1 Entry Level 2 Entry Level 3

Develop a bespoke course by merging qualifications within the rules of combination for each award, certificate and diploma. Choose units from each of the appropriate groups:

- Mandatory – Action Planning to Improve Performance.
- Group A - Personal Development.
- Group B - specific vocational studies, eg animal care, business admin, hospitality and many more.

Assessments are internally set and then learners are assessed against the requirements detailed in the assessment criteria of each unit at the centre. Activities may include:

- Case studies.
- Oral question and answer.
- Role play/simulation.
- Report.
- Practice file.
- Reflective log or diary.
- Practical demonstration.
- Written question and answer/test/exam.

The qualification specifications for all levels and sizes can be found by clicking [here](#).

Preparing for Further Learning or Employment (Entry Level 3)

Learners aged 14 years and over.

Appropriate for upskilling and reskilling learners and offering progression routes onto Levels 1 and 2 qualifications, and/or employment. This includes the following personal development units:

- Employability Skills.
- Preparation for Further Learning or Employment.
- Preparing for an Interview.

With optional knowledge and practical units for 17 vocational pathways:



Preparing for Further Learning or Employment comes in four sizes:



These qualifications are set and assessed internally allowing tutors to be creative by using a range of assessment methods, both practical and confirmation of knowledge & understanding.

The qualification can be found by clicking [here](#).