

ESOL Skills for Life
English Writing Entry 3
SAMPLE Assessment

Centre No.	Candidate Run No.
Centre Name	
Candidate Name	
Candidate Signature	

Instructions to learners

Check that you have the correct paper.

Do not open the paper until you are told to do so.

Write your name.

Use **blue** or **black** ink. Do not use a pencil.

You must **not** use a dictionary.

There are 2 tasks

You have **1 hour** to finish the assessment.



E3 WRIT 082017

Task 1 - (30 minutes)

Write a formal letter to the students in your local school or college.

Ask them to take part in a ‘Cake Bake for Charity’ event. Students will bake their own cakes and sell them. Money from the cake sale will go to a charity.

You must plan your letter before you write it. Your letter must include:

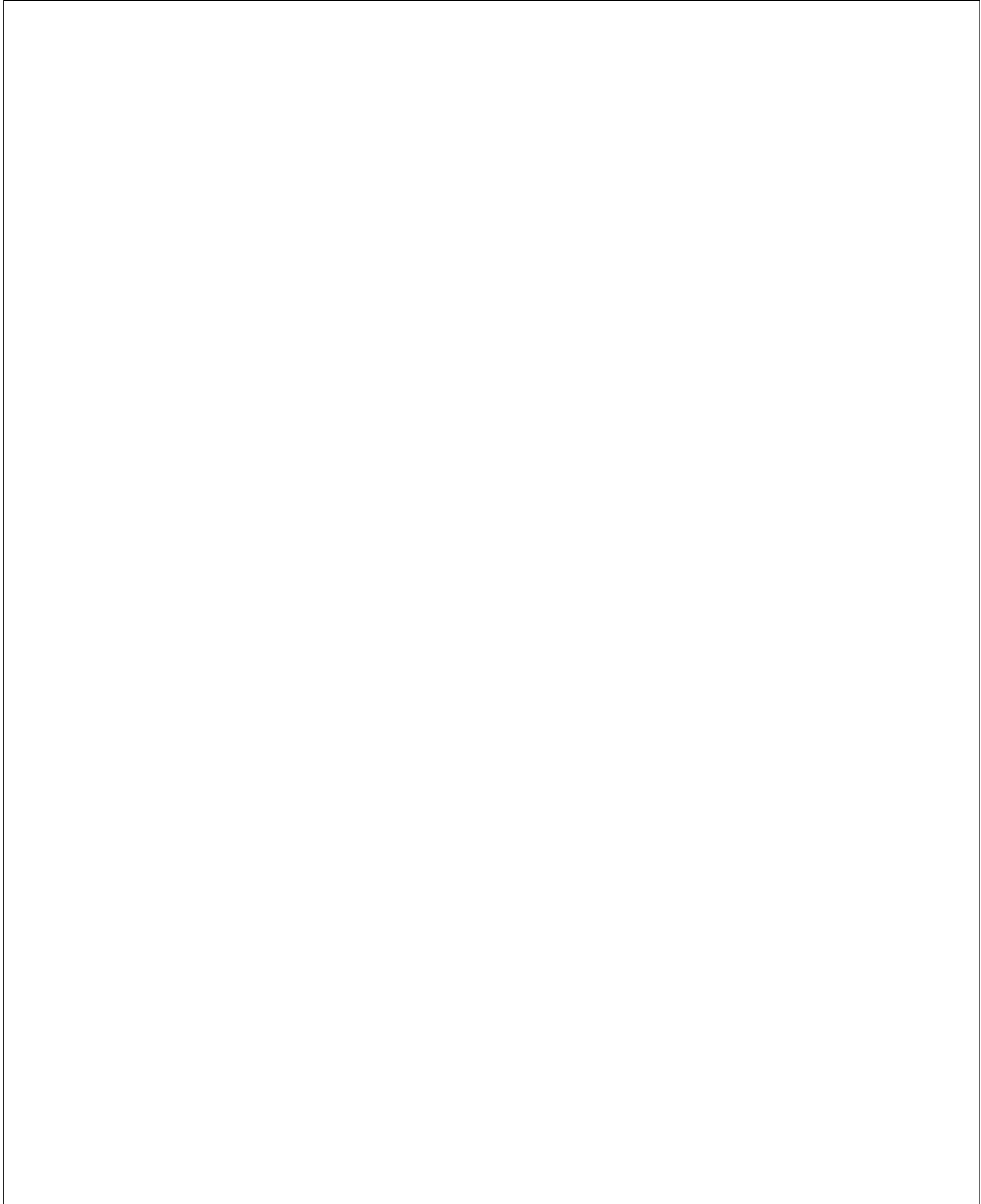
- Your name and date.
- Dear... and a suitable ending to the letter.
- Why you are holding a ‘Cake Bake for Charity’ event.
- Describe what you want the students to do.
- Say when and where the event will be held.
- Tell them why it is important to take part in the event.
- Explain the benefits of taking part in the event.
- Tell them where the money is going (explain the charity and who it helps).

Charities you could choose to help are:

			
<p>Helps people all over the world; giving food, clothes, shelter</p>	<p>Helps to fund research to find a cure for cancer</p>	<p>Helps support old people with shopping, cleaning & transport</p>	<p>Helps protect babies and children from abuse</p>





You should spend around 30 minutes IN TOTAL on this task.

Plan your letter here:

A large, empty rectangular box with a thin black border, intended for the candidate to plan their letter. It occupies most of the page below the instruction.

Task 2 - (30 minutes) – Fill in a Form

You are going to join the ‘Cake Bake for Charity’ Event. Fill in the form.

CAKE BAKE FOR CHARITY											
Full name											
Address											
Postcode			Phone Number								
Please TICK (✓) the Charity you are going to sponsor:											
 <small>BritishRedCross</small>			 <small>CANCER RESEARCH UK</small>			 <small>ageUK</small> <small>The new force combining Age Concern and Help the Aged</small>			 <small>NSPCC</small>		
Please explain why you have chosen to sponsor this Charity...											
TICK (✓) THE CAKE / CAKES YOU ARE GOING TO BAKE and SAY HOW MANY:											
✓ Number		✓ Number			✓ Number			✓ Number			
Cream & Jam			Chocolate			Fudge			Raisin		
Ginger			Coconut			Lemon			Cherry		

END OF ASSESSMENT

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