

NOCN_Cskills Awards Level 4 NVQ Diploma in Construction Site Supervision - Tunnelling

Reference : 601/2009/5

Total Qualification Time (TQT) : 1300

Credits : 130

Award Code : QUF918

Minimum Age : 16

Level : Level 4

Registration Start Date : 1/5/2014

Qualification Overview

The Level 4 NVQ Diploma in Construction Site Supervision -Tunnelling qualification has been developed for achievement in a real workplace environment which means you need to be employed to undertake this qualification.

This qualification enables you, the learner, to demonstrate and recognise your skills, knowledge and understanding and to demonstrate your competence in a real workplace environment so you can work in Tunnelling within the construction industry.

You will be assessed against a set of performance and knowledge statements which have been derived from National Occupational Standards for your occupational area. You will be assessed by an occupationally competent and qualified assessor whose job is to work with you and help you complete your qualification.

This qualification supports the learner to attain enabling, fundamental and transferable practical skills with associated underpinning knowledge.

The learner will learn key practical skills and knowledge in these mandatory units

- Maintaining Supplies of Materials to Meet Project Requirements in the Workplace
- Contributing to the Control of Work Quantities and Costs in the Workplace
- Allocating Work and Checking People's Performance in the Workplace
- Supervising Tunnelling Activities in the Workplace
- Developing and Maintaining Good Occupational Working Relationships in the Workplace
- Maintaining Systems for Health, Safety, Welfare and Environmental Protection in the Workplace
- Assessing and Recommending Work Methods for Carrying Out Site Operations in the Workplace
- Planning Work Activities and Resources to Meet Work Requirements in the Workplace
- Coordinating and Organising the Control of Work in the Workplace
- Controlling Work Progress Against Agreed Programmes in the Workplace
- Allocating and Monitoring the Use of Plant, Equipment or Machinery in the Workplace
- Controlling Work Against Agreed Standards in the Workplace

The learner will also learn key practical skills and knowledge in two of the following optional units:

- Implementing Communication Systems for Construction Projects in the Workplace
- Maintaining the Dimensional Accuracy of the Work in the Workplace
- Co-ordinating Preparation Work for Site or Lifting Operations in the Workplace
- Managing Personal Professional Development in the Workplace
- Contributing to the Identification of Work Teams in the Workplace
- Identifying and Enabling Learning Opportunities for Given Work Teams in the Workplace

This qualification is supported by federation -Civil Engineering Contractors Association (CECA).

Topics Covered In This Qualification

Refer to the Product Overview

Entry Requirements

There are no formal entry requirements to take this qualification. This qualification can be undertaken without any previous training or qualifications in this subject area.



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Progression

On completion of this qualification you will have obtained the skills, knowledge and understanding and demonstrated competence to progress on to a higher level qualification in the same or similar occupational area or enable entry into supervisory and management positions within the workplace.

Industry will accept the qualification on its own as entry to a job role.

For further details on other qualifications available in this occupational area, see our Qualification Search.

Qualification Structure

The Qualification structure below specifies the combination of units that need to be achieved for the individual to be awarded the qualification.

Qualification Title: L4 NVQ Diploma in Construction Site Supervision -Tunnelling

Minimum Credit Value: 130

Total Qualification Time (TQT) for this qualification: 1300

An estimate of the total time it could reasonably be expected for a learner to achieve a qualification. TQT includes guided learning hours (GLH) plus an estimate of the time a learner is likely to spend in preparation, study or other learning activities as directed by but not under the immediate guidance of a lecturer, supervisor, or tutor.

Minimum Guided Learning Hours (GLH) for this qualification: 407

The time a learner spends in activities under the immediate guidance or supervision of a lecturer, supervisor, or tutor. This includes assessment if under supervision.

To achieve this qualification a minimum of 130 credits need to be attained. This comprises the 12 mandatory units plus 2 units from the optional unit group.

Units

Qualification Structure : To achieve this qualification a minimum of 130 credits need to be attained. This comprises 116 credits from the 12 units in the Mandatory Group, plus a minimum of 14 credits from at least 2 units from the Optional Group. (Min Credits : 130)

Mandatory Group : The learner must achieve 116 credits from the 12 units in this Mandatory Group. (Min Credits : 116)

Title	Reference	Credit Value	Level
Supervising Tunnelling Activities in the Workplace	T/503/0132	12	Level 3
Planning Work Activities and Resources to Meet Work Requirements in the Workplace	M/504/8547	12	Level 4
Maintaining Systems for Health, Safety, Welfare and Environmental Protection in the Workplace	D/504/8544	8	Level 4
Maintaining Supplies of Materials to Meet Project Requirements in the Workplace	D/600/7518	8	Level 3
Developing and Maintaining Good Occupational Working Relationships in the Workplace	M/503/2915	8	Level 5
Coordinating and Organising the Control of Work in the Workplace	T/504/8548	12	Level 4
Controlling Work Progress Against Agreed Programmes in the Workplace	A/504/8549	9	Level 4
Controlling Work Against Agreed Standards in the Workplace	T/504/8551	9	Level 4
Contributing to the Control of Work Quantities and Costs in the Workplace	J/600/7531	9	Level 3
Assessing and Recommending Work Methods for Carrying Out Site Operations in the Workplace	K/504/8546	11	Level 4
Allocating Work and Checking People's Performance in the Workplace	A/615/7099	9	Level 5
Allocating and Monitoring the Use of Plant, Equipment or Machinery in the Workplace	M/504/8550	9	Level 4

Optional Group : The learner must achieve a minimum of 14 credits from at least 2 units in this Optional Group. (Min Credits : 14)

Title	Reference	Credit Value	Level
Managing Personal Professional Development in the Workplace	M/600/7538	7	Level 3
Maintaining the Dimensional Accuracy of the Work in the Workplace	D/600/7521	8	Level 3
Implementing Communication Systems for Construction Projects in the Workplace	Y/600/7520	7	Level 3
Identifying and Enabling Learning Opportunities for Given Work Teams in the Workplace	A/504/8552	7	Level 4
Co-ordinating Preparation Work for Site or Lifting Operations in the Workplace	H/600/7536	8	Level 3
Contributing to the Identification of Work Teams in the Workplace	K/600/7554	8	Level 5

Qualification Assessment & Grading

You will be assessed against a set of performance and knowledge statements which have been derived from National Occupational Standards for your occupational area. You will be assessed by an occupationally competent and qualified assessor whose job is to work with you and help you complete your qualification. You will be required to produce a Portfolio of Evidence showing how you have met the performance and knowledge criteria for each unit required within the qualification, as directed by your assessor. This qualification is not graded.

Fair & Equitable Assessment

Assessments designed by centres must be accessible and inclusive and the assessment methodology must be appropriate for individual assessment, giving due consideration to any assessment requirements attached to individual components.

Learners with Particular Requirements

If you are a NOCN Recognised Centre and have learners with particular requirements, please see the NOCN Reasonable Adjustments Policy and Procedure found on the NOCN website at www.nocn.org.uk.

This policy gives clear guidance on the reasonable adjustments and arrangements that can be made to take account of disability or learning difficulty without compromising the assessment criteria.

The NOCN Centre Recognition process requires the centre to hold policy statements on Equal Opportunities, Diversity and Disability Discrimination which will be reviewed by NOCN. Please contact assurance@nocn.org.uk for further details.

Recognition of Prior Learning

Recognising Prior Learning is an assessment process that recognises learning that has its origins in a learner's experience and/or previous formal and informal learning contexts. This includes knowledge and skills gained within school, college, university and outside formal learning situations such as through life, employment, apprenticeships and other work experiences.

NOCN is committed to the Recognition of Prior Learning (RPL) and has developed a policy and procedures to inform and support Centres, which is available on the NOCN website.

Centre Requirements

As part of the requirement to deliver this qualification, the Centre staff involved with the delivery, assessment and quality assurance of the qualification must have a demonstrable level of expertise.

NOCN expects that tutors, assessors and internal quality assurers are able to demonstrate the following competencies:

Tutor Requirements (for training diplomas only)

Be subject matter experts and hold or be registered as working towards a recognised education and training qualification. The minimum expectation is that the level of competence of the tutor should be at the same level as the training that is to be delivered.

Tutor includes everyone on the team who is facilitating or delivering learning in any environment e.g. trainer, coach, teacher, facilitator.

Tutor requirements – add that “the teaching qualification should be a recognised level 3 teaching or training qualification.”

Please review the link below for more details:

NOCN REQUIREMENTS FOR APPROVED CENTRES – CHECKLIST:

[https://www.nocn.org.uk/Data/Support_Downloads/NOCNRequirementsforApprovedCentres\(Generic\)Checklistv2.0\(201901\)\(FINAL\).pdf](https://www.nocn.org.uk/Data/Support_Downloads/NOCNRequirementsforApprovedCentres(Generic)Checklistv2.0(201901)(FINAL).pdf)

Assessor Requirements

Be occupationally experienced and knowledgeable in the subject area and hold or be registered as working towards a recognised assessing

qualification. The minimum expectation is that the level of competence of the assessor should be at the same level as the qualification being assessed.

Any specific requirements are shown under the Assessment guidance and/or requirements section on each component.

Internal Quality Assurer Requirements

Each Centre must have internal quality assurance policies and procedures in place to ensure that decisions made by assessors are appropriate, consistent, fair and transparent, and that they do not discriminate against any learner. The policies and procedures must be sufficient to secure the quality of the award, ensuring validity, reliability and consistency.

NOCN expects that internal quality assurers have occupational experience and knowledge of the subject area and must hold or be registered as working towards a recognised internal quality assurance qualification. The minimum expectation is that the level of competence should be at the same level as the qualification being quality assured.

NOCN supports and recognises Centres' internal quality assurance systems which support the above; any system should include standardisation and sharing of good practice.

Centre staff may undertake more than one role, e.g. tutor, assessor or internal quality assurer, but they cannot carry out any quality assurance on work that they have previously assessed.

Continuing Professional Development (CPD)

Centres are expected to support their staff, ensuring that their subject knowledge remains current and that their members of staff are up to date with regards to best practice in delivery, assessment and quality assurance.

Facilities and Resources

The facilities and resources section relates to the biblical trades – Training qualifications only.

“The resource available for assessment and training meets the requirements as set out in the relevant health and safety acts. There should be adequate provision of physical resources to support the learning and meet the requirements of the qualification/training.”

Please refer to the specific Training Specification for more information.

External Quality Assurance

Once recognised as a Centre, NOCN will allocate an External Quality Assurer. The External Quality Assurer will have ongoing responsibility for monitoring the Centre's compliance with the requirements of centre recognised status.

The External Quality Assurer will make regular visits to all Centres. During these visits he/she will:

Monitor the Centre's compliance with the Centre Recognition agreement by reviewing course documentation, meeting managers, tutors, internal quality assurers, learners and administrative staff. Verify recommendations for achievement submitted by the Centre via Quartzweb if the Centre does not hold DCS.

Refer to the NOCN Quality Assurance Manual for further information on the External Quality Assurance process.

Offering This Qualification

Existing Centres

If your centre is already recognised to offer NOCN qualifications and would like more information about this qualification, please contact: business-enquiries@nocn.org.uk.

Use Horizon to add this qualification to your centre.

New Centres

If you are interested in offering this qualification, but are not yet a NOCN Approved Centre please see Become a Registered Centre on our website www.nocn.org.uk and complete the New Business Enquiry Form.